JANUARY TERM INTENSIVE IN FIELD EDUCATION
IN AN INSTITUTIONAL SETTING

Intensive field education during the January Term is now available for three credit hours to seminarians who either respond to the initiative of an institution or take the initiative to arrange for their own institutional site and supervisor. January Term intensive field education has the same basic requirements as school year field education, except that everything is more concentrated.

The program has the following elements:

- Four 40-hour weeks of training, or an equivalent.
- A signed copy of the *Supervisor Agreement for a January Term Intensive in an Institution*.
- Regular weekly supervision of the seminarian for at least one hour.
- *(Optional)* Regular weekly lay committee meetings for at least one hour and a half. Committee should have enough members to ensure that four are present at each meeting. Members should miss no more than one meeting.
- A written description of the program by the supervisor; plus written learning goals by the seminarian, acknowledged by the supervisor.
- *(If the option of a lay committee is chosen)* A written assessment of the seminarian by the lay committee, sent to the Director of Field Education.
- A written evaluation of the seminarian’s work and learning by both the student and supervisor, with a copy to the Director of Field Education.
- A written reflection paper by the seminarian on ministry to be discussed with the Director of Field Education, upon return to the seminary.

Please send the following information to the Director of Field Education by January 7:

- A signed copy of the *Supervisor Agreement for a January Term Intensive in an Institution* by the intended supervisor of the seminarian.
- A written description of the program by the supervisor; plus written learning goals by the seminarian, acknowledged by the supervisor.
- *(If the option of a lay committee is chosen)* The name, address, and e-mail of the lay committee convener.

NOTE: Any financial arrangements are to be freely negotiated between the seminarian and supervisor. There are no financial considerations between the Virginia Seminary and the field education site or supervisor.